



Overview & Scrutiny Committee

All Wards

14th October 2009

10. BUDGET BIDS AND PREPARATION GUIDELINES

Budget preparation guidelines and timetable – 2010/11 initial estimates and projections for 2011/12 AND 2012/13

Date	Committee etc	Description
23 rd September 2009	SMT	Consideration of outline bids for 2010/11, 2011/12 and 2012/13
24 th September 2009	CMT	Budget Guidelines and Timetable
5 th October 2009	Financial Services Section/Budget Holders	Commence work on initial estimates for 2010/11 and forecasts for 2011/12 and 2012/12 OMS timesheets to be issued
15 th October 2009	Portfolio Holder Briefing	Budget Guidelines and Timetable
16 th October 2009	Officers	OMS timesheets to be returned to Financial Services Section
22 nd October 2009	CMT	Consideration of bids
23 rd October 2009	Finance Officers	Internal Service Unit (ISU) values to be provided to Group Accountant
28 th October 2009	Executive	Budget Guidelines and Timetable
5 th November 2009	Portfolio Holder Briefing	Consideration of bids
5 th November 2009	CMT	Fees and Charges
13 th November 2009	Group Accountant	OMS allocations to be available for inclusion in direct service estimates All other recharges to be available
18 th November 2009	Executive	Consideration of bids
26 th November 2009	Portfolio Holder Briefing	Fees and Charges
7 th December 2009	Council	Approval of Guidelines
9 th December 2009	Executive	Fees and Charges
17 th December 2009	CMT	Draft Initial Estimates and Forecasts Report Council Tax Base (for info)
? December 2009	DCLG	Confirmation of Formula Grant
14 th January 2010	Portfolio Holder Briefing	Draft Initial Estimates and Forecasts Report
27 nd January 2010	Executive	Approval of Initial Estimates 2010/11 and Forecasts 2011/12



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		and 2012/13. Rent Setting for 2010/11 Approval of Council Tax Base
22 ND February 2010	Exec/Council	2010/11 Budget Approval Council Tax Setting